

Lancaster Asian Center LLC

EMPLOYMENT APPLICATION

美亚超市欢迎您!

2060 Bennett Ave
Lancaster PA 17601

Personal Data

Today's Date:

Name:(Last)_____ (First)_____ (Middle)_____

Current Contact_____ Current Address_____

Social Security#_____ Are you at least 16 18 ?

Have You Ever Been Convicted of a Felony? Yes No

Education

High School:_____ 9 10 11 12 Did you Graduate? Yes No

Other:_____ 1 2 3 4 Did you Graduate? Yes No

Degree:_____

Desired Employment

Have you been employed by the Supermarket? Yes No

Position you are applying for:_____ Date available to start to work * : _____

Total hours available per week * : _____

Part-time Regular Full-time Temporary

	S	M	T	W	Th	F	S
AM							
PM							

References:

Employer		Word Performed
Address		
Telephone Numbers		
Job Title	Supervisor	
Reason for Leaving		
Dates Employed		

References:

Employer		Word Performed
Address		
Telephone Numbers		
Job Title	Supervisor	
Reason for Leaving		
Dates Employed		

References:

Employer		Word Performed
Address		
Telephone Numbers		
Job Title	Supervisor	
Reason for Leaving		
Dates Employed		

Skills And Qualifications

Please check all that apply:

- | | | |
|--|---|---|
| <input type="checkbox"/> Bookkeeping | <input type="checkbox"/> Customer Service | <input type="checkbox"/> Packer |
| <input type="checkbox"/> Calculator | <input type="checkbox"/> Merchandiser | <input type="checkbox"/> Microsoft Excel |
| <input type="checkbox"/> Data Entry | <input type="checkbox"/> Sales Associate | <input type="checkbox"/> Microsoft Outlook |
| <input type="checkbox"/> Financial Reports | <input type="checkbox"/> Stock Room | <input type="checkbox"/> Microsoft Word |
| <input type="checkbox"/> General Clerical | <input type="checkbox"/> Fork-Lift Operator | <input type="checkbox"/> Microsoft PowerPoint |
| <input type="checkbox"/> Payroll | <input type="checkbox"/> General Warehouse | |
| <input type="checkbox"/> Cash Office | <input type="checkbox"/> Inventory Clerk | |
| <input type="checkbox"/> Cashier | <input type="checkbox"/> Maintenance | |

List any other special training, experience, skills, or qualifications relevant to the position for which you are applying: _____

I certify that any misrepresentation or omission of any fact on the application, resume, or any other materials, or any interview can be justification for refusal of employment or termination of such employment. I understand that as a condition of employment I may be required to submit to drug testing and/or successfully complete an employment physical.

In processing my application for employment, the company may verify all the information I have provided or may have prepared an investigation consumer report concerning my prior employment, education, character general reputation, personal characteristics, and mode of such a report was requested and with full information as to the nature and scope of the investigation.

The Employment Agreement Staffers of Lancaster Asian Center LLC with its employees is an “at will” agreement.

I understand and agree that my employment may be terminated at any time for any reason with or without cause or notice.

Signature _____ **Date** _____

Do you have the right to work and remain in the United States? Yes No

Pursuant to the Immigration Reform and Control Act of 1986, all applicants, upon being made an offer of employment, must produce documents, which will be specified by the federal government, establishing their identity and authorization for employment produce documents, which will be specified by the federal government, establishing their identity and authorization for employment in the United States. These documents must be produced no later than seventy-two hours after commencement of employment. You will also be required to sign Form I-9 (issued by the federal government) verifying, under oath, your employment authorization.

Signature _____ **Date** _____